# Instructions to Apply for an Undergraduate Researcher Position Professor Scott Moura | <u>eCAL</u> | <u>UC Berkeley</u>

Thank you for your interest in eCAL and UC Berkeley. We receive many undergrad researcher requests per year. As a result, we have established the following application procedure. You must follow this procedure to be considered. Incomplete applications with not be considered.

### Requirements:

- 3.5 GPA or greater
- Received A's or B's in Math 1A, 1B, 53, 54, Physics 7A, 7B, E7 or CS61A
- Interested in grad school

#### **Desired:**

- Junior/Senior academic standing
- Willing to work at least two semesters

There are three stages to the application process.

## Stage 1: To be sent to <a href="mailto:smoura@berkeley.edu">smoura@berkeley.edu</a> by e-mail

- Curriculum vitae
- Undergraduate transcripts (unofficial)
- A Statement of Purpose (SOP), which describes your objective for joining the eCAL team
  @ UC Berkeley. How will this experience benefit you? How will you contribute to eCAL?
  What projects would you like to work on? What are your post-graduation plans
- How many semesters do you plan to perform eCAL research?

## Stage 2: Interview

If your application from Stage 1 generates sufficient interest, then we will schedule an interview.

- The interview can occur in-person on the UC Berkeley campus, or remotely via BlueJeans, Skype, WebEx, etc.
- Your audience consists of Prof. Moura and any relevant eCAL team members.

# **Stage 3: Appointment**

Following your interview, we will inform you if you have been selected for an undergrad researcher position. If you accept the written offer, then we proceed with administrative paperwork. This can include:

- Enrolling in CE199, CE H194, E194
- Adding you to the payroll

**Timeline:** All undergrad researcher position decisions are made at the beginning of the semesters, i.e. Aug/Sept, Jan, and May.